

WESTMORELAND COUNTY SCHOOL BOARD

MONTROSS, VIRGINIA

BOARD MINUTES

April 20, 2020

The Westmoreland County School Board met in regular session on Monday, April 20, 2020 at 6:00 p.m. at the Gerald B. Roane Center for Excellence Building, Montross, Virginia.

Present:

Mr. Ralph Fallin, Chair

Dr. Daniel Wallace, Vice Chair

Ms. Iris Lane, Member via Electronic Communication

Mrs. Sandra Ramsey, Member via Electronic Communication

Mrs. Katherine Lewis, Member

Others Present:

Dr. Michael Perry, Superintendent

Ms. Cathy Rice, Deputy Superintendent

Mrs. Tina Withers, Clerk of the Board

Mr. Chris Evans, Director of Technology

The meeting was called to order by Mr. Fallin, Chair.

Dr. Wallace made a motion that the Board convene into closed session as provided in Section 2.2-3711(A) of the Code of Virginia, for the purpose of discussing personnel matters dealing with specific personnel of the

Westmoreland County School system pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. Board member Mrs. Ramsey seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

At 6:00 p.m. the meeting was reconvened into public meeting on the motion by Board member Mrs. Ramsey, and seconded by Board member Dr. Wallace.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The motion for the approval of the following certification was made by Board member Dr. Wallace, and seconded by Board member Mrs. Lewis.

WHEREAS, the Westmoreland County School Board convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The Board was led in prayer by Dr. Perry and the pledge of allegiance was recited.

Mr. Fallin read the Westmoreland County Public Schools' mission statement and vision statement to the public.

Approval of Agenda

The agenda was approved by unanimous consent.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Open Public Comments

Alicia Izaguirre thanked Westmoreland County Public Schools, cafeteria staff, bus drivers, teachers, and all staff that are helping with sending hot lunches to students Monday-Friday. She noted that Westmoreland is the only local county providing daily hot meals to children. She stated that her children love their lunches and it gives them some normalcy during this tough time.

Consent Agenda

Ms. Lane made a motion to approve the Consent Agenda. Dr. Wallace seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye; Mrs. Ramsey, Aye.

- A. Approval of Personnel Resignations (Appendix I)
- B. Minutes – March 10, 2020 work session and March 30, regular meeting
- C. Finance Report (Appendix II)

Action Items

Approval of Bills

Mrs. Lewis made a motion to approve the monthly expenditures in the amount of \$116,373.14 and food service expenditures in the amount of \$42,482.85 as presented. Dr. Wallace seconded the motion. (Appendix III)

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

VSBA Policy Updates

Ms. Rice provided policy updates to the Board. (Appendix IV)

Dr. Wallace made a motion to approve the policies as presented. Mrs. Ramsey seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

BCF - Advisory Committees to the School Board

DB - Annual Budget

DI - Financial Accounting and Reporting

DN - Disposal of Surplus Items

EBAB - Possible Exposure to Viral Infections

EC - Buildings and Grounds Management and Maintenance

EDC - Authorized Use of School-Owned Facilities and Materials

EF - Food Service Management

EFB - Food Services

EFD - Food Sanitation Program

FA - Facilities Development

FB - Facilities Planning

GBE - Staff Health

GBEA - Unlawful Manufacture, Distribution, Dispensing, Possession or Use of a Controlled Substance

GBLA - Third-Party Complaints Against Employees

GBN - Staff Hiring Procedures

GCBEB - Military Leave and Benefits

GDQ - School Bus Drivers

IC-ID - School Year/School Day

IIBEA-E - Sample Letter to Parents: Acceptable Computer System Use

IKG - Remediation Recovery Program

JECB - Admission of Nonpublic Students for Part-Time Enrollment

JFC - Student Conduct

JFC-R - Standards of Student Conduct

JFCA - Teacher Removal of Student From Class

JFCA-E - Student Removal Form

JFCC - Student Conduct on School Buses

JFCD - Weapons in School

JFCI - Substance Abuse-Student Assistance Program

JHDA - Human Research

KKA - Service Animals in Public Schools

LA - Education Agency Relations Goals

LBD - Home Instruction

The Board discussed Policy GDQ - School Bus Drivers policy and decided to adopt the policies as is and requested to obtain more information on policy GDQ to revisit the policy at a future board meeting.

Special Education Plan

Ms. Rice presented the 2020-2021 Special Education Plan to the Board for approval.

Dr. Wallace made a motion to approve the 2020-2021 Special Education Annual Plan as presented. Ms. Lane seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Career and Technical Education Plan

Ms. Rice presented the 2020-2021 Career and Technical Education Plan to the Board for approval.

Ms. Lane made a motion to approve the 2020-2021 Career and Technical Education Plan as presented. Dr. Wallace seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Information Items

School Functions

Dr. Perry provided the Board with information on school functions. Dr. Perry reviewed the continuity of instruction plan with the Board. Dr. Perry stated the high school is working on options for graduation. Dr. Perry highlighted the school meal program that provides meals to children of Westmoreland County. (Appendix IV)

Calendar Update

Ms. Rice provided the Board with a calendar update. Ms. Rice stated that the Governor officially signed off on the proposed calendar starting prior to Labor Day. She also shared with the Board that the COVID-19 virus regulations will determine the opening date of the 2020-2021 school year. Ms. Rice stated that most summer programs are canceled for the summer. She stated that the division is exploring many learning management systems so that when school reconvenes in the fall we will have a consistent system that everyone throughout the division can use.

Teacher of the Year

Ms. Rice shared that each school has selected a Teacher of the Year. The following teachers were selected: Tamitha Williams - Cople Elementary School, Matt Freno - Washington District Elementary School, Shawna Stone - Washington and Lee High School and Bruce Passaretti - Montross Middle School.

Facility Update

Dr. Perry presented the facility update to the Board. Dr. Perry highlighted the construction activity going on at the new high school. Dr. Perry discussed the design for a new entrance at Montross Middle School. (Appendix V)

Upcoming Events

Dr. Perry reminded the Board of upcoming events.

School Board Member Comments

Board member comments reflected appreciation of the efforts of the school system during these challenging times. The Board thanked everyone for attending the meeting virtually.

Adjournment

There being no further business a motion was made by Dr. Wallace, seconded by Mrs. Ramsey and unanimously approved to adjourn the meeting.

Clerk

Chairman