

WESTMORELAND COUNTY SCHOOL BOARD

MONTROSS, VIRGINIA

BOARD MINUTES

July 20, 2020

The Westmoreland County School Board met in regular session on Monday, July 20, 2020 at 6:00 p.m. at the Gerald B. Roane Center for Excellence Building, Montross, Virginia.

Present:

Mr. Ralph Fallin, Chair

Dr. Daniel Wallace, Vice Chair - Participated via Electronic Communication

Ms. Iris Lane, Member - Participated via Electronic Communication

Mrs. Sandra Ramsey, Member - Participated via Electronic Communication

Mrs. Katherine Lewis, Member

Board members participated electronically as established by the Governor's Executive Orders due to the COVID-19 pandemic.

Others Present:

Dr. Michael Perry, Superintendent

Ms. Cathy Rice, Deputy Superintendent

Mrs. Tina Withers, Clerk of the Board

Mr. Chris Evans, Director of Technology

The meeting was called to order by Mr. Fallin, Chair.

Dr. Wallace made a motion that the Board convene into closed session as provided in Section 2.2-3711(A) of the Code of Virginia, for the purpose of discussing personnel matters dealing with specific personnel of the Westmoreland County School system pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. Board member Ms. Lane seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

At 6:00 p.m. the meeting was reconvened into public meeting on the motion by Board member Mrs. Ramsey, and seconded by Board member Mrs. Lewis.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The motion for the approval of the following certification was made by Board member Mrs. Lewis, and seconded by Board member Ms. Lane.

WHEREAS, the Westmoreland County School Board convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The Board was led in prayer by Dr. Perry and the pledge of allegiance was recited.

Mrs. Lewis read the Westmoreland County Public Schools' mission statement and vision statement to the public.

Approval of Agenda

The agenda was approved by unanimous consent.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Open Public Comments

Dana Foster expressed his opinion regarding the name of the new high school.

Consent Agenda

Ms. Lane made a motion to approve the Consent Agenda. Mrs. Lewis seconded the motion.

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye; Mrs. Ramsey, Aye.

- A. Approval of Personnel Appointments and Resignations
- B. Minutes – June 9, 2020 regular meeting
- C. Finance Report (Appendix I)

Action Items

Approval of Bills

Mrs. Ramsey made a motion to approve the monthly expenditures in the amount of \$896,895.95 and food service expenditures in the amount of \$99,641.29 as presented. Ms. Lane seconded the motion. (Appendix II)

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Donation

Dr. Perry acknowledged a donation from the Westmoreland County Public School Scholarship Fund.

A motion was made in accordance with school board policy KH, to accept the gifts/donations as presented.

Dr. Wallace made a motion to approve the donation given to the school division. Mrs. Lewis seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Resolution

Dr. Perry presented the following resolution to the Board for approval.

Resolution for Appropriation of Donated Funds from the Westmoreland County Public School Scholarship Fund carried over from the 2019-2020 school year.

On **MOTION** of Mrs. Ramsey, seconded by Ms. Lane, motion was carried to approve the following resolution for appropriation of funds from the Westmoreland County Public School Scholarship Fund:

BE IT RESOLVED, that the Westmoreland County School Board requests of the County Board of Supervisors to take from the fund balance \$318,000.00 and add those funds to the 2020-2021 school board budget into the following categories:

Instruction	\$ 20,000.00
Maintenance	\$ 68,000.00
Contingency	\$ 230,000.00

WHEREAS, the money requested to be added to the Westmoreland County School Board Budget will come from donated funds carried over from the 2019-2020 school year.

Chairman

Clerk

July 20, 2020

Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

(Appendix III)

Process for Naming New School

Dr. Perry recommended a suggested process for naming the new high school. Dr. Perry suggested the process include virtual town hall meetings, focus groups, and dates for the town hall meetings. Dr. Perry and the Board discussed the suggested process. The Board recommended modifying the process to include focus group changes and to include a public hearing after all focus groups have met.

Dr. Wallace made a motion to approve the plan as amended by combining former and current teachers, combining former and current students, adding civic organizations as a new focus group and to hold a public hearing on the name of the new high school. Mrs. Lewis seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Approval of Fuel Bid

Dr. Perry presented the fuel bid to the Board for approval.

Mrs. Ramsey made a motion to approve the fuel bid as presented. Ms. Lane seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Approval of VSBA & Local Policy Updates

Ms. Rice requested approval of the policies presented at the last meeting.

Dr. Wallace made a motion to approve the policies as presented. Mrs. Lewis seconded the motion. (Appendix IV)

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

AC-Nondiscrimination

BBA-School Board Powers and Duties

BBFA-Conflict of Interests and Disclosure of Economic Interests

BDD-Electronic Participation in Meetings from Remote Locations

CBA-Qualifications and Duties for the Superintendent

CLA-Reporting Act of Violence and Substance Abuse

DJ-Small Purchasing

DJF-Purchasing Procedures

EB-School Crisis, Emergency Management and Medical Emergency Response Plan

EBCB-Safety Drills

EFB-Food Services

GB-Equal Employment Opportunity/Non discrimination

GBA/JFHA-Prohibition Against Harassment and Retaliation

GBEB-Staff Weapons in School

GBMA-Support Staff Grievances

GCDA-Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect

GCG-Professional Staff Probationary Term and Continuing Contract

GCL-Professional Staff Development

GCN-Evaluation of Professional Staff

GCPD-Professional Staff Discipline

IA-Instructional Goals and Objectives

IEB-National Motto

IGAH-Family Life Education (FLE) Optional Policy

IJD-College and Career Readiness

JB-Equal Employment Opportunities/Nondiscrimination

JEC-School Admission

JEC-R-School Admission

JED-Student Absences/Excuses/Dismissals

JEG-Excursions and Exemptions from School Attendance

JFCA-Teacher Removal of Students from Class

JFCD-Weapons in School

JFHA/GBA-Prohibition Against Harassment and Retaliation

JGD/JGE-Student Suspension/Expulsion

JO-Student Records

KBA-Requests for Public Records

KNAJ-Relations with Law Enforcement Authorities

KQ-Commercial, Promotional and Corporate Sponsorships and Partnerships

LC-Charter Schools

LC-E-Charter School Application Addendum

GCPA-R-Regulation for Reduction In Force

Approval of Technology Device Usage Agreement and Form

Ms. Rice presented policy IIBEA-R2 Technology Device Usage Agreement and IIBEA-R2-F Technology Device Usage Agreement Form to the Board for approval. (Appendix V)

Dr. Wallace made a motion to approve the Technology Device Usage Agreement (IIBEA-R2) and the Technology Device Usage Agreement Form (IIBEA-R2-F) as amended changing the 5th bullet on policy IIBEA-R2 to read: Students will not deface the devices or adhere stickers. Ms. Lane seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Approval of Federal Program Applications

Ms. Rice provided an informative powerpoint on the 2020-2021 federal program applications. Ms. Rice requested approval of the following federal program applications: Title I-Part A, Title I-Part C, Title II-Part A, Title III-Part A, Title IV-Part A, and Title V-Part B. (Appendix VI)

Mrs. Lewis made a motion to approve the Federal Program Applications as presented. Mrs. Ramsey seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Approval of Reopening Plan

Dr. Perry presented a draft reopening plan to the Board for approval. Dr. Perry, Ms. Rice and the Board discussed three delivery options for learning: 100% remote learning, hybrid option, and 100% face-to-face learning. (Appendix VI)

Dr. Wallace made a motion to approve the options going forward as presented. Mrs. Lewis seconded the motion.

The motion was reviewed and discussed by the Board and Dr. Perry.

Dr. Wallace stated that the motion is to proceed the school opening with the hybrid plan. Mrs. Lewis seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Approval of Revised 2020-21 School Calendar

Ms. Rice presented a revised 2020-2021 school calendar to the Board for approval. Ms. Rice requested to move the first day of school to August 24, 2020. (Appendix VII)

Mrs. Lewis made a motion to approve the revised school calendar as presented. Mrs. Ramsey seconded the motion.

Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Mrs. Ramsey, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Information Items

Division-wide Community Eligibility Provision

Dr. Perry informed the Board that all schools at this point qualify for division wide CEP (Community Eligibility Provision). Dr. Perry shared that this means all students will be eligible for free breakfast and lunch.

Facility Update

Dr. Perry presented the facility update to the Board. Dr. Perry highlighted items that are included in alternate bids 1 and 2. Dr. Perry shared that samples of furniture fixtures and equipment for the new high school have been selected for inspection. Dr. Perry also stated that the window shades at Cople are complete and all painting at Washington District is complete. (Appendix VIII)

Overview of Virtual Virginia & Canvas

Ms. Rice presented a powerpoint and provided a video on the Virtual Virginia program. Ms. Rice highlighted Virtual Virginia products and services offered to schools, students, and educators. (Appendix IX)

Educational Foundation Representative

Dr. Perry stated that at the January organizational meeting a board member needs to be selected to serve on the Westmoreland County Public Schools Education Foundation.

Upcoming Events

Dr. Perry requested that the Board consider having a worksession on Monday, July 27, 2020. Mr. Fallin polled each Board member and all agreed to have a worksession on July 27, 2020 at 5 p.m.

School Board Member Comments

School Board members comments reflected appreciation to Dr. Perry, staff, and parents for their continued effort during these stressful and challenging times. The Board thanked everyone for attending the meeting virtually.

Adjournment

There being no further business a motion was made by Mrs. Lewis, seconded by Mrs. Ramsey and unanimously approved to adjourn the meeting.

Clerk

Chairman