

WESTMORELAND COUNTY SCHOOL BOARD  
Montross, Virginia  
BOARD MINUTES  
January 28, 2019

The Westmoreland County School Board met in regular session on Monday, January 28, 2019 at 6:00 p.m. at the Gerald B. Roane Center for Excellence, Montross, Virginia.

Present:

Mr. Ralph Fallin, Chair

Ms. Iris Lane, Member

Mrs. Sandra Ramsey, Member (Present for closed session only)

Mrs. Patricia Lewis, Member

Dr. Daniel Wallace, Vice Chair

Others Present:

Dr. Michael Perry, Superintendent

Ms. Cathy Rice, Deputy Superintendent

Mrs. Tina Withers, Clerk of the Board

The meeting was called to order by Mr. Fallin, Chair.

Dr. Wallace made a motion that the Board convene into closed session as provided in Section 2.2-3711(A) of the Code of Virginia, for the purpose of discussing personnel matters dealing with specific personnel of the Westmoreland County School system pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. Board member Mrs. Lewis seconded the motion. Voice Vote: 5 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

At 6:00 p.m. the meeting was reconvened into public meeting on the motion by Board member Dr. Wallace, and seconded by Board member Ms. Lane. Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The motion for the approval of the following certification was made by Board member Dr. Wallace, and seconded by Board member Ms. Lane.

WHEREAS, the Westmoreland County School Board convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Ms. Lane, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

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A moment of silence was observed and the pledge of allegiance was recited.

Dr. Wallace read the Westmoreland County Public Schools' mission statement and vision statement to the public.

Mr. Fallin appointed Dr. Perry to preside until a Board chairman was elected.

**Reorganization of the Board**

Dr. Perry called for nominations for Chair of the School Board. Dr. Wallace made a motion to appoint Mr. Ralph Fallin as Chair of the School Board, Ms. Lane seconded the motion. Voice Vote: 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

The meeting was then turned over to Mr. Fallin.

Mr. Fallin called for nomination of Vice Chairman. Mrs. Lewis made a motion to appoint Dr. Daniel Wallace as Vice Chair of the School Board, Ms. Lane seconded the motion. Voice Vote: 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Mr. Fallin called for nomination of School Board Clerk. Dr. Perry recommended Tina Withers as School Board Clerk. Ms. Lane made a motion to appoint Tina Withers as School Board Clerk. Dr. Wallace seconded the motion. Voice Vote: 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Mr. Fallin called for nomination of Deputy Clerk. Dr. Perry recommended Cathy Rice as Deputy Clerk. Dr. Wallace made a motion to appoint Cathy Rice as Deputy Clerk, Mrs. Lewis seconded the motion. Voice Vote: 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Dr. Wallace made a motion to set the regular school board meeting for the third Monday of each month unless a holiday interferes, closed session will begin at 5 p.m. and open session will begin at 6 p.m., the meetings will be held at the Gerald B. Roane Center for Excellence building. Mrs. Lewis seconded the motion. Voice Vote: 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Ms. Lane made a motion to appoint Dr. Wallace as the representative to the Chesapeake Bay Governor's School and Mrs. Ramsey as the alternate representative, Mrs. Lewis seconded the motion. 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

Dr. Wallace made a motion to appoint Ms. Lane as the representative to the Northern Neck Technical Center and Mr. Fallin as the alternate representative to the Northern Neck Technical Center, and also appoint Ralph Fallin as the representative to the Northern Neck Alternative

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Education Program and Ms. Lane as the alternate representative to the Northern Neck Alternative Education Program, Mrs. Lewis seconded the motion. 4 Ayes/0 Nays; Ms. Lane, Aye; Mr. Fallin, Aye; Dr. Wallace, Aye; Mrs. Lewis, Aye.

**Approval of Agenda**

The agenda was approved by unanimous consent.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Lewis, Aye; Dr. Wallace, Aye; Ms. Lane, Aye.

**Public Comments**

None

**Consent Agenda**

Dr. Wallace made a motion to approve the Consent Agenda. Ms. Lane seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Lewis, Aye; Dr. Wallace, Aye; Ms. Lane, Aye.

- A. Minutes- December 11, 2018, December 17, 2018, December 20, 2018, January 10, 2019 and January 15, 2019.
- B. Finance Report

**Delegations**

**Nominations for Character Trait**

Dr. Perry informed the board that “Kindness” was the character trait for the month of December. Dr. Perry stated each school selected a student to be recognized. The students whom received certificates for “Kindness” were: Wesley Fairfax, Jr. - Cople Elementary School, Joseph Szurko - Washington District Elementary School, Zaccus Coleman - Montross Middle School, and Adrian Lopez - Washington and Lee High School.

**School Bus Driver Recognition**

Dr. Perry informed the Board that the school bus driver recognition award for the month of December is “Remarkable Dedication & Care for Passenger Award”. Dr. Perry presented certificates of recognition to Albert Henry, Lisa McCoy and Harold Dickerson.

**Attendance Recognition**

**Teacher Attendance**

Dr. Perry shared the Teacher Attendance Report for the month of December to the Board. Cople Elementary School had the highest teacher attendance for the month of December. (Appendix I)

**Student Attendance**

Dr. Perry shared the Student Attendance Report for the month of December to the Board. Washington District Elementary had the best student attendance for the month of December. (Appendix II)

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**Action Items**

**Approval of Bills**

Dr. Wallace made a motion to approve the monthly expenditures in the amount of \$483,425.24 and food service expenditures in the amount of \$74,499.06 as presented. Mrs. Lewis seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Lewis, Aye; Dr. Wallace, Aye; Ms. Lane, Aye. (Appendix III)

**Code of Conduct**

Mr. Fallin requested the Board to approve the VSBA Code of Conduct for School Board Members. Dr. Wallace made a motion to approve the VSBA Code of Conduct for School Board Members. Ms. Lane seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Lewis, Aye; Dr. Wallace, Aye; Ms. Lane, Aye. (Appendix IV)

**2019-2020 and 2020-2021 Division Instructional Calendars**

Dr. Perry presented the 2019-2020 and 2020-2021 division instructional calendars to the Board. Dr. Wallace made a motion to approve the 2019-2020 and 2020-2021 division instructional calendars as presented.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Lewis, Aye; Dr. Wallace, Aye; Ms. Lane, Aye. (Appendix V)

**Informational Items**

**Discipline Report**

Dr. Perry provided the discipline report to the Board. (Appendix VI)

**Facility Update**

Dr. Perry presented the facility report to the Board. Dr. Perry and the Board discussed the financing timeline for the new high school project. Other items discussed included Mecho Shades, HVAC work at Cople Elementary School and Montross Middle School and roof maintenance at Washington District Elementary School. The Cople energy conversion took place on January 19, 2019. (Appendix VII)

**School Improvement Plan**

Mr. Coleman provided information on the 2018-2019 Washington and Lee High school Improvement Plan.

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**Recruitment**

Dr. Perry provided a recruitment chart to the Board. Dr. Perry stated that the Division is expanding its recruitment efforts by sending different teams to job fairs and involving more staff in the process.

**Upcoming Events**

Dr. Perry reminded the Board of upcoming events.

**School Board Member Comments**

Board members' comments reflected how wonderful the Martin Luther King breakfast was. Also shared was information on conferences recently attended by Board members. The Board thanked everyone for attending the meeting.

**Adjournment**

There being no further business a motion was made by Dr. Wallace, seconded by Mrs. Lewis and unanimously approved to adjourn the meeting.

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Clerk

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Chairman

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